

SECURITY & SAFETY AWARENESS TRAINING



Purpose of Security & Safety Plan

- **To inform employee of risk and threats**
- **To inform employee of company's safety & security plans for:**
 - **Company**
 - **Terminals**
 - **Customer**
- **To make employee aware of surroundings**

Security Safety & Plan Requirement

- Each person who offer for transportation in commerce or transport in commerce one or more of the hazmat listed in 172.800(b) (1-7) must develop and implement a security plan

Components of a Safety & Security Plan

- **Assessment of possible security threats**
- **Plan to address/handle security threats**
- **Security plans must include the following elements:**
 - Personnel security
 - Unauthorized access
 - En route security
- **Security Plans must be in writing**
- **Copies must be available to employees**
- **Plans must be revised and updated as needed**

Elements of a Security & Safety Plan

- Personnel Security
- Unauthorized Access
- En Route Security



Personnel Security

- **Verify information provided on employment application**

- Background checks of employees
- Commercial Drivers – DMV Checks (H-6)
- Information from previous employment



- **Familiarize employees with security & safety plans**

- Performed during onboarding/orientation process

- **Encourage reporting to suspicious incidents or events**

- Inform dispatchers, supervisors, and law enforcement

- **Schedule regular meeting**

- To discuss security measure issues/concerns
- To improve safety & security awareness
- To provide information on security issues

Unauthorized Access

- **Review of Facility**

- Facility Safety Procedures (Company, Customers, and Terminals)
- Know entry and exit points of the facility
- Improve fencing and lighting
- Know the hours of operations
- Improved security procedures for pick-up and deliveries

- **Require identification badges for staff**

- Office Employees – Access Cards
- Commercial Driver – TWIC & Commercial Driver's License

- **Limited visitor access**

- Restrict access to facility areas and activities
- Sign visitor log when entering office
- Ask for identification

En Route Security

Security Risks on the Road

- Cargo Theft
- Cargo Contamination
- Hijacking/Kidnapping



En Route Security

- **Delivery and Pick Ups**
 - Know where you are picking up or delivering
 - Know hours of operations of the delivery facility
 - Know points of entry and exits to facility
 - Know who to talk to about delivering the load
- **Perform pre-trip inspections of truck and container**
 - Required by DOT and Safety
 - Perform at the start of shift
 - Perform each time prior to transporting each container
 - Prevent unplanned stops (Notice fuel & fluid levels, air pressure)
- **Check seals on loaded containers**
 - Check seal integrity before transporting any container or trailer
 - Notify dispatch if seal is damage or missing
 - Verify seal number matches seal number on documents

En Route Security

- **Never stop while en-route to delivery location**
- **Minimize stops while in transit**
 - Reduces possibility of hijacking
- **Use of advance technologies**
 - Qualcomm Units – Track cargo/equipment, Navigation
 - iPads – Receive dispatches
 - Cellular phones – Communicate with dispatch
- **Identify preferred routes and alternatives**
 - Avoid high population, schools, residential areas



En Route Security

- **Establish communication systems**
 - Call dispatch for any problems
 - Keep dispatch informed throughout the delivery
- **Alert Dispatch if late to pick up or delivery location**
 - Dispatch will alert customer
- **Keep doors and windows locked in transit and parked**
 - Reduces possibility of being hijacked
 - No one is allowed access to cab except law enforcement
- **Be ready to show your identification to facility personnel**
 - At terminals and delivery location
- **Report suspicious activities**
 - Inform dispatch and/or law enforcement

En Route Security

Remember to:

- **Plan your route**
 - Keep stops to a minimum
 - Keep in contact with your dispatchers
- **Do not deliver loads to unattended or Unlit areas**
- **Maintain visual contact with your surrounding, equipment, and cargo**
- **Be careful at rest stops and truck stops**
- **Be aware at traffic lights and unplanned stops**
- **Be aware of unidentified people**

Security & Safety Review

- What is the purpose of the company's security plans?
- Who do you contact to report suspicious activity/events?
- When is it okay to stop and help someone on the side of the street, freeway, or road?
- What is the security procedure for delivery to unattended or unlit locations?
- When do you perform a pre-trip inspections?
- What do you do if you are late delivering your container/load?
- Are you allowed to change a delivery time or route?
- What is suspicious activities?
- Who is allowed to have access to the cab your vehicle?
- Who do you talk to if you have questions or suggestions regarding the company's security plan?

Remember

- Always be aware of your surroundings
- Report suspicious behavior and activities
- Security plan is not an **emergency plan** – Use to ***reduce potential consequences*** of a security related incident
- Most effective measures do not always involve high-tech or high-cost solutions. The most effective measures starts with the driver.



Questions