SECURITY & SAFETY AWARENESS TRAINING



Purpose of Security & Safety Plan

- To inform employee of risk and threats
- To inform employee of company's safety & security plans for:
 - Company
 - Terminals
 - Customer
- To make employee aware of surroundings

Security Safety & Plan Requirement

 Each person who offer for transportation in commerce or transport in commerce one or more of the hazmat listed in 172.800(b) (1-7) must develop and implement a security plan

Components of a Safety & Security Plan

- Assessment of possible security threats
- Plan to address/handle security threats
- Security plans must include the following elements:
 - Personnel security
 - Unauthorized access
 - En route security
- Security Plans must be in writing
- Copies must be available to employees
- Plans must be revised and updated as needed

Elements of a Security & Safety Plan

- Personnel Security
- Unauthorized Access
- En Route Security







Personnel Security

- Verify information provided on employment application
 - Background checks of employees
 - Commercial Drivers DMV Checks (H-6)
 - Information from previous employment



- Familiarize employees with security & safety plans
 - Performed during onboarding/orientation process
- Encourage reporting to suspicious incidents or events
 - Inform dispatchers, supervisors, and law enforcement
- Schedule regular meeting
 - To discuss security measure issues/concerns
 - To improve safety & security awareness
 - To provide information on security issues

Unauthorized Access

Review of Facility

- Facility Safety Procedures (Company, Customers, and Terminals)
- Know entry and exit points of the facility
- Improve fencing and lighting
- Know the hours of operations
- Improved security procedures for pick-up and deliveries

Require identification badges for staff

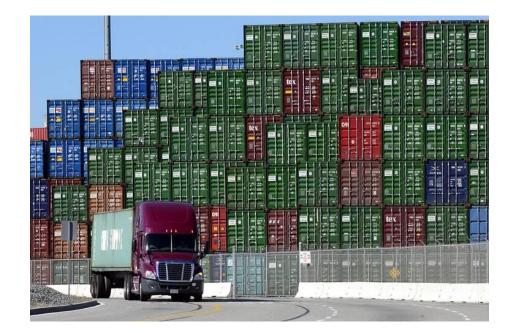
- Office Employees Access Cards
- Commercial Driver TWIC & Commercial Driver's License

Limited visitor access

- Restrict access to facility areas and activities
- Sign visitor log when entering office
- Ask for identification

Security Risks on the Road

- Cargo Theft
- Cargo Contamination
- Hijacking/Kidnapping



Delivery and Pick Ups

- Know where you are picking up or delivering
- Know hours of operations of the delivery facility
- Know points of entry and exits to facility
- Know who to talk to about delivering the load
- Perform pre-trip inspections of truck and container
 - Required by DOT and Safety
 - Perform at the start of shift
 - Perform each time prior to transporting each container
 - Prevent unplanned stops (Notice fuel & fluid levels, air pressure)

Check seals on loaded containers

- Check seal integrity before transporting any container or trailer
- Notify dispatch if seal is damage or missing
- Verify seal number matches seal number on documents

- Never stop while en-route to delivery location
- Minimize stops while in transit
 - Reduces possibility of hijacking
- Use of advance technologies



- Qualcomm Units Track cargo/equipment, Navigation
- iPads Receive dispatches
- Cellular phones Communicate with dispatch
- Identify preferred routes and alternatives
 - Avoid high population, schools, residential areas

Establish communication systems

- Call dispatch for any problems
- Keep dispatch informed throughout the delivery

Alert Dispatch if late to pick up or delivery location

Dispatch will alert customer

Keep doors and windows locked in transit and parked

- Reduces possibility of being hijacked
- No one is allowed access to cab except law enforcement

Be ready to show your identification to facility personnel

At terminals and delivery location

Report suspicious activities

Inform dispatch and/or law enforcement

Remember to:

Plan your route

- Keep stops to a minimum
- Keep in contact with your dispatchers
- Do not deliver loads to unattended or Unlit areas
- Maintain visual contact with your surrounding, equipment, and cargo
- Be careful at rest stops and truck stops
- Be aware at traffic lights and unplanned stops
- Be aware of unidentified people

Security & Safety Review

- What is the purpose of the company's security plans?
- Who do you contact to report suspicious activity/events?
- When is it okay to stop and help someone on the side of the street, freeway, or road?
- What is the security procedure for delivery to unattended or unlit locations?
- When do you perform a pre-trip inspections?
- What do you do if you are late delivering your container/load?
- Are you allowed to change a delivery time or route?
- What is suspicious activities?
- Who is allowed to have access to the cab your vehicle?
- Who do you talk to if you have questions or suggestions regarding the company's security plan?

Remember

- Always be aware of your surroundings
- Report suspicious behavior and activities
- Security plan is not an <u>emergency plan</u> Use to *reduce potential consequences* of a security related incident
- Most effective measures do not always involve high-tech or high-cost solutions. The most effective measures starts with the driver.



Questions